`State of New Hampshire
Department of Health and Human Services
Part C FCESS Interagency Coordinating Council (ICC)

CONFERENCE LINE: https://global.gotomeeting.com/join/359377613

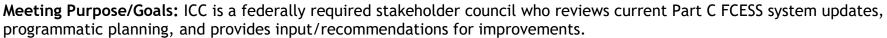
United States (Toll Free): 1 866 899 4679

Access Code: 359-377-613

LOCATION: Thayer Building, Squam Conference Room

DATE: 3/6/2020

TIME: 9:30 am - 12:30pm



DHHS STAFF: ⊠Kathy Gray, Part C Coordinator ⊠Nancy Lucci, Part C Program Specialist ICC Committee Members: ⊠ Diane Bolduc ⊠ Jessica Brown via virtual ⊠ Alex Brown via virtual □ Jane Hybsh □ Kara Buxton □ Robin Tierney □ Ruth Littlefield □ Terry Ohlson-Martin ⊠ Melissa Hugener □ Dee Dunn Tierney ⊠ Gloria Fulmer

Other Attendees: X Sam Burgess via virtual X Anna Lake via virtual X MariBeth Rathburn via virtual X Nicole Bushaw

Meeting Leader: X Michelle Lewis - Chair

Agenda Ground Rules: Please be present and actively engaged; please hibernate technology.				
Time	Topic	Category	Leader(s)	Key Takeaways & Action Items
9:30	 Welcome, Introductions, Agenda Review and Housekeeping Approval of November 2019 Retreat Notes 	Information	Michelle Lewis	 Approval of the Minutes from the November 2019 meeting was delayed
9:45	 Part C Updates APR SSIP Part C Grant Logo 	Information	Kathy Gray	 APR has been submitted and the NH Part C staff are waiting for response from OSEP. SSIP is due by 4/1/2020. NH data shows improved outcomes for males and minority



				group on 3B (knowledge and skills). NH has not yet met the indicating discrepancies between males and females and between whites and minorities have decreased. • The Part C Grant proposal is out for public comment. If there are, in fact, any public comments (pro or con\), the next step would be to hold a public hearing. Federal funding of the Part C Grant has increased by 4.1% nationally. NH's has been given approximately \$30,000 of this. These funds are being put into the Supplemental Services funding. • A new logo for NH's FCESS program has been finalized. It has been designed to be usable with or without any words. It is being made available in 3 formats and will, therefore, be usable on paper or on three dimensional objects. • Michelle noted that the State Performance Plan came out for public comment on 2/18/2020. The proposal is for there to be 5 additional years with the SSIP continuing so that the SSIP and the annual plan will be aligned. The suggestion was made to send it out to all of the Directors group. Kathy said that she will send out the link. • The goal here is to have folks be able to
10:00	Opening Activity - What is FCESS	Discussion	Michelle Lewis	understand the coaching aspect of how we provide early intervention in NH and how it

	differs from the medical model. Currently,
	all of the programs' websites have different
	ways of explaining who we are and what we
	do. The intent is to be able to speak with
	one voice. One issue that arose [and was
	put into the "parking lot"] is that the billing
	structure in NH conflicts with the message
	we are putting forward about coaching.
	Part of this is the need for the Part C
	website to be consistent with the messaging
	from the field, along with the fact that
	hands on is not required nor forbidden in
	coaching but IS required for some
	insurance billing. The Vision Statement has
	not changed since 2009. We discussed
	draft language to include "develops and
	maximizes the child's abilities; 5 entitled
	services include: evaluation, IFSP, service
	coordination, transition, and procedural
	safeguards" with the idea that when / if we
	provide any of those services, it is to
	enhance the parents skills not to "fix" the
	child. It was noted that our language
	should be designed to encourage parents to
	follow through on activities, should include
	joint planning with the staff and the
	parents, and promote the idea that we are
	"working through you to your child".
	Another parking lot issue that arose is the

				number of children seen not with their parents but in a childcare setting. • We did an activity (gallery walk) to address 5 questions designed to elicit input on what the messages should be when put into brochure format, the role of the IFSP team, the role of the family and describing the coaching model. We identified that it is important to communicate that FCESS is NH's early intervention program.
11:00	Part B 619 updates	Information	Ruth Littlefield	 Ruth Littlefield has retired; as of this date, the position is still empty.
11:15	 Program Survey regarding Family Survey 	Discussion	Michelle Lewis	The family outcome survey will be going out on 3/11/20 and is due back by the end of May. We again discussed putting out a survey to providers and directors in order to look at what works to obtain a good rate of return by surveying staff and program directors.
11:45	Family Recruitment	Discussion	Michelle	 We have a new parent interested in joining ICC. We think it would be helpful to have a recruitment folder for family members. The federal regulations and state rules require 20% of the ICC to be parents and 20% to be FCESS Staff. Jess has offered to do a Facebook page on behalf of ICC to help with recruitment In order for staff to be involved, there is a process that would have to be followed.

				 Additionally, Part C staff doesn't have the capacity to monitor a FB page. In order to be parent friendly, we discussed the need for quality virtual - attendance, to communicate the importance of parent involvement in ICC. Simply having more parents will make it easier for new parents to get involved. Actions: Gloria will reach out to welcome the new potential family member. Jess is willing to talk with people. At our June meeting, we will create a subcommittee to address parent involvement.
12:15	Determining Next Steps	Discussion	Michelle Lewis	See above.
12:30	• Adjourn			 2020 ICC meetings 9:30 - 12:30 April 3, 2020 Canceled due to COVID 19 Pandemic June 5, 2020 August 7, 2020 (if needed) November 6, 2020 ICC Retreat (9:30-3:00)

Respectfully Submitted,

Diane Bolduc, M.Ed., LCMHC ICC Secretary